

MINNESOTA HOUSING FINANCE AGENCY

DRAW FROM RESERVES REQUEST

DATE: _____

To: _____ From: _____
Minnesota Housing Finance Agency
400 Sibley Street, Suite 300
St. Paul, MN 55101-1998

RE: _____
Development Location

We request approval from the Agency to fund \$_____ for improvements and/or
operating cash deficits described below from the _____ Reserve(s) Account.

Summary: _____

Bids were obtained from the following vendors in the amounts indicated.

1. _____
2. _____
3. _____
4. _____

(Please identify any vendors affiliated with the management agent or owner. Enclose copies of
all bids & specifications.)

VENDOR(S) SELECTED: _____

OWNER'S APPROVAL by: _____

AGENCY USE ONLY

The Minnesota Housing Finance Agency approves your request to draw \$_____ from the _____ Reserve(s) Account. Payment(s) for improvement(s) is subject to Agency inspection and satisfactory completion of improvement(s) described above.

Supervisor
Multifamily Management

Assistant Commissioner, Multifamily

Date

Date